

CLIENT COMMUNICATION

To: All Virtuo MIS Clients
 From: Virtuo MIS Support
 Date: July 16, 2018

MediSolution is pleased to announce that we will be hosting an in person User Group Meeting.

Dates: Wednesday, October 17th, 2018 – Thursday October 18th, 2018
 Location: Fairfield Inn and Suites (3299 Caroga Drive, Mississauga, ON)
 Meals: Continental breakfast and lunch will be provided

To assist us in our planning please complete the following and return your responses to Chi.Lloyd@medisolution.com and Teresa.McCulloch@medisolution.com by August 15th, 2018.

We are planning on participating in this year’s in person User Group Meeting on Wednesday, October 17th, 2018 and/or Thursday October 18th, 2018:

Client Site _____

Sessions we will be attending:

Date	Suite	# of attendees	Names of Attendees
October 17 th AM	Systems Management (SMS)		
October 17 th PM	Payroll Training Session (topic TBD)		
October 17 th FULL DAY	Finance/Accounts Receivable		
October 18 th FULL DAY	Supply Chain Management		
October 18 th FULL DAY	Payroll/HR/ESS/eRecruit		

*please note that some sessions overlap.

Requested Agenda Items

Please list your suggestions for topics that you would like discussed and shared.

Suite	Topic

Workshop/Training Session on Wednesday, October 17th, 2018

In conjunction with the Payroll User Group and subject to interest, we are soliciting your feedback on scheduling a workshop on the afternoon of Wednesday, October 17th, 2018.

I would be interested in attending a workshop Yes No

Please list your suggestions for the workshop:

1. _____
2. _____
3. _____

Pending the results of your indicated interest, we will confirm and schedule the Workshop accordingly and distribute the registration form. The cost for the Workshop/Training is \$375 for the first attendee and \$275 for the second attendee.

Reservations at Fairfield Inn and Suites

A limited number of rooms are available at the preferred rate of \$124.00, this rate includes parking.

MediSolution will ensure that we have blocked enough rooms; however you are responsible for booking your own reservation. A reservation code will be sent out closer to the conference date.

Please let us know if you have any food allergies: _____

Thank you in advance for your response by Friday, August 15th, 2018. Your suggested agenda items will assist us in planning a successful, exciting and informative session that meets your needs.

Please email your responses and any questions to Chi.Lloyd@medisolution.com and Teresa.McCulloch@medisolution.com